



## 3T WORLDWIDE QRI (NIGERIA) LIMITED

We are looking for experienced and talented professionals to join our world-class team

### OPENING POSITIONS:

S/NO	JOB TITLE	JOB DESCRIPTION
1	Operational Manager	<p>The position will contribute to the development and implementation/improvement of the organizational strategies, operational practices, quality, hazards and risk management, budget achievements and client satisfaction.</p> <p><b>MAIN RESPONSIBILITIES:</b></p> <ul style="list-style-type: none"> <li>• Manage processes, budgets and people</li> <li>• Supporting the operations planning process</li> <li>• Ensure key performance indicators (KPIs) are in place and production targets are met</li> <li>• Managing stock control and inventory checks</li> <li>• Having a keen eye on budgets and budgetary changes</li> <li>• Communicating changes in an order process to relevant parties</li> <li>• Ensuring that health and safety regulations are followed</li> <li>• Creating and monitoring projects and teams.</li> <li>• Supervises the project manager to achieve the target fixed KPIs (Security, Planning, budget, quality, production).</li> <li>• Promote local project and site managers for better positions in the organization, having in mind that Operation manager position will be replaced by a local in a defined time.</li> <li>• Organizes trade tests/ interviews and ensuring the most suitably qualified are hired.</li> <li>• Issue documents such as Project Management Plan and Report of Experience feedback</li> <li>• Revises and reviews specifics tenders with the estimation department</li> <li>• Coordination and communication between support services (HR, Admin, Logistics, Procurement, Project mgt &amp; Controls) functions to enable a smooth-running operation</li> <li>• Organization and supervision of logistics, human resources and management of risks</li> <li>• Reviewing workloads and manpower to ensure targets are met.</li> <li>• Supporting the top management's vision and process ideals</li> <li>• Ensuring staff working on processes are happy and operating efficiently.</li> <li>• Supporting all functions of the business to work together.</li> <li>• Ensuring all operations are carried on in an appropriate, cost-effective way</li> <li>• Find ways to increase quality of customer service</li> <li>• Drive initiatives in the site and staff management team, that contribute to long-term operational excellence.</li> </ul> <p><b>EDUCATION AND QUALIFICATION:</b></p> <ul style="list-style-type: none"> <li>• BSc or HND in engineering or Science from a recognized and accredited institution.</li> <li>• Qualified with NACE 3 certification or equivalent</li> <li>• Minimum 10 years on Management and operations preferable in fabrication/construction or oil and gas industry.</li> </ul>

Only qualified candidates should apply: Send your application to [sales@3tnigeria.com](mailto:sales@3tnigeria.com) and copy [stakeholder.recruitment@ncdmb.gov.ng](mailto:stakeholder.recruitment@ncdmb.gov.ng) citing the Job title as the subject of the email. Please note that applications for all positions close 2 weeks from the day of the advert.